## **Impactful Words Cheat Sheet**

Consider Starting Resume Line Items With Words in the Following Impactful Words Categories:

Category 2: Gave Opinion Words:	Category 3: Made Words:	Category 4: Made Better Words:	Category 5: Managed Words:	Category 6: Other Words:
		Boosted Conserved Decreased Enhanced Expanded Improved Increased Maximized Modernized Redesigned Reduced Reorganized Restructured Saved Simplified Streamlined Strengthened Transformed Upgraded	Chaired Co-managed Coached Led Managed Mentored Orchestrated Organized Oversaw President of Produced Recruited Supervised	Acquired Assisted Conduct Contributed Defined Delivered Distinguished Forecasted Gained Gathered Generated Instructed Marketed Monitored Negotiated Operated Organized Participated in Planned Prepared Presented
Do You Need More Impactful Words? Since we don't want to				Raised Received
use the same words over and over again in your resume, here is a tip for how to come up with more impact words ideas: go to www.thesaurus.com and enter one of the Category Titles. For example, "Achievement" or "Gave Opinion" or "Made" or "Made Better" or "Managed."  Use Correct Tense: Use the past tense if the words on this page in almost all cases (with the eception of resume items that reflect what you are doing in your current job/education).  For example, if currently managing a team, write "Manage a team of"				Represented Seasoned Selected Supported Targeted Taught Tested Traded Trained Validated Valued
	Gave Opinion Words:  Advised Analyzed Consulted Evaluated Examined Identified Published Quantified Ranked Recommended Researched Suggested  ore Impactful Woods over and over the up with more in urus.com and enterchievement" or "Commence" "Managed."	Made Words:  Advised Analyzed Built Consulted Created Evaluated Defined Examined Identified Published Ranked Recommended Researched Suggested  Authored Designed Designed Identified Published Ranked Recommended Researched Suggested  Authored Designed Innevated Established Implemented Implemented Innovated Pioneered Programmed  Authored Designed Innevated Sugineered Innovated Implemented Programmed  Authored Designed Indentified Founded Implemented Innovated Programmed  Authored Designed Indentified Founded Implemented Programmed  Authored Designed Indentified Founded Implemented Programmed  Authored Designed Indentified Founded Implemented Programmed  Authored Established Founded Implemented Innovated Programmed  Authored Implemented Innovated Programmed  Authored Implemented Innovated Programmed  Authored Innovated Implemented Innovated Programmed  Authored Implemented Innovated Programmed  Authored Implemented Innovated Programmed  Authored Implemented Innovated Innovated Programmed  Authored Innovated Innova	Made Words:  Made Words:  Made Better Words:  Advised Authored Boosted Analyzed Built Conserved Consulted Created Decreased Evaluated Defined Enhanced Examined Designed Expanded Identified Developed Improved Published Engineered Increased Quantified Established Maximized Ranked Founded Modernized Recommended Implemented Redesigned Researched Innovated Reduced Suggested Introduced Reengineered Launched Reorganized Pioneered Restructured Programmed Saved Simplified Streamlined Strengthened Transformed Upgraded  Total to use the same on your resume hem up please.  Since we don't want to provide over again in your resume, here is a me up with more impact words ideas:  urus.com and enter one of the Category Titles. Chievement" or "Gave Opinion" or "Made" or "Managed."	Advised Authored Boosted Co-managed Consulted Created Decreased Coached Evaluated Defined Enhanced Led Managed Identified Developed Improved Mentored Published Engineered Increased Orchestrated Quantified Established Maximized Organized Recommended Implemented Redesigned Produced Introduced Researched Innovated Reduced Produced Introduced Reengineered Suggested Introduced Restructured Programmed Saved Simplified Streamlined Strengthened Transformed Upgraded  To use the same on your resume hem up please.  Managed Words:  Managed Words:  Managed Co-managed Co-managed Co-managed Coached Examined Examined Examined Examined Examined Managed Improved Mentored Orchestrated Orchestrated Organized Organized Produced Reduced Produced Researched Innovated Reduced Produced Recruited Supervised Supervised  Transformed Upgraded  Transformed Upgraded

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and if no longer managing that team, then write "Managed a team of."